



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
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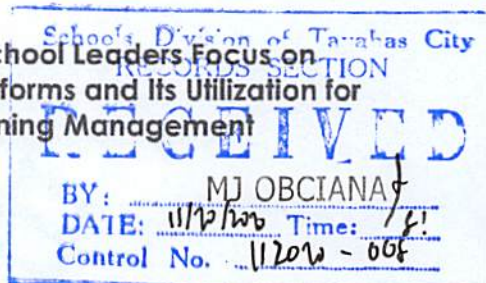


19 November 2020

**Regional Memorandum**

**Capability Building (CB) Program for Teachers and School Leaders Focus on Navigating Computer Applications/Communication Platforms and Its Utilization for the Improvement of School Operations and Learning Management**

To **Schools Division Superintendents**



1. DepEd CALABARZON, through the Human Resource Development Division – National Educators Academy of the Philippines in the Region (HRDD NEAP- R), in coordination with the SDOs shall conduct the online CB Program for Teachers and School Leaders Focus on Navigating Computer Applications/Communication Platforms and Its Utilization for the Improvement of School Operations and Learning Management as scheduled in the Division Training Implementation Plan at <https://bit.ly/COURSE2DTIP>.
2. Participants to this online training are teachers, school heads and supervisors. Priority shall be given to the pre-registered participants. They are required to have with them at least 2 available gadgets, a smart phone and a laptop or 2 laptops. Please find the suggested online training matrix at <https://bit.ly/COURSE2MATRIX>.
3. The regional monitoring team will monitor the conduct of the training as scheduled by the SDO.
4. Learning facilitators and Contributing Writers (ITO) shall run the sessions as requested by the SDOs on the set schedule.
5. Below are the lists of Learning Facilitators and Program Monitoring Team.



**"The Region where EXCELLENCE is a CULTURE and QUALITY is a COMMITMENT"**

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Program Monitoring Team	
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6	Mark Anthony R. Malonzo
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8	Glenda S. Dela Torre
9	Meliza Liporada
10	Jonalyn Pattalitan
11	Rey Valenzuela

6. For clarifications, confirmation and other logistical concerns, please contact Jerome A. Chavez, EPS and Mark Anthony R. Malonzo, SEPS, HRDD-NEAP RO at numbers 09178885833/ 09176581255 or email at [neap.calabarzon@deped.gov.ph](mailto:neap.calabarzon@deped.gov.ph).
4. Immediate and widest dissemination of this Memorandum is desired.

Neap-hrdd

  
**WILFREDO E. CABRAL**  
 Regional Director